

Grammar workshop

Grade band: Grades 9–12

Name: _____ Date: _____

Learning goal

Revise syntax and voice for a clear academic claim, precise evidence and appropriate audience.

Study the model

Vague: “It was shown that things got better.” Precise: “The survey reported a 12% rise in attendance between March and June.” Never invent a statistic; use a real source when writing about actual evidence.

1 • Notice and practise

Revise each sentence for a precise agent and meaning. Do not add unsupported facts.

a. It is believed that the policy is good.

b. The results were looked at and it was seen that there were differences.

c. They say that students need support.

2 • Apply the idea

Choose active or passive voice and justify it.

a. In a methods report, the procedure matters more than who conducted it: “We measured the samples” / “The samples were measured.”

b. In a school update, name who made the change: “The timetable was revised” / “The leadership team revised the timetable.”

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3 • Create your own

Rewrite this claim for (i) a school newsletter and (ii) an academic report. Keep the same evidence.

“In our class survey, 18 of 24 pupils preferred a quieter reading space.”

Newsletter: _____

Report: _____

Stretch your thinking

Identify a sentence where the passive voice is useful, and explain why.

Reflect and revise

Revise “The findings show improvement” so a reader knows which findings and what improved; add placeholders if the evidence is missing.

Before you finish

- ☐ I completed every task and showed my thinking.
- ☐ I used the model and checked my work.
- ☐ I can explain one choice I made.

One thing I would improve next time:
